

# Job Opening for Trainee Business Analyst (Job code RT 1429).



Phone :

Web :

## Job Summary

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Vacancy :

Deadline : Jan 01, 1970

Published : May 10, 2025

Employment Status : Full Time

Experience : Below 1 Year

Salary : 2.50 - 3 LPA

Gender : Any

Career Level : Any

Qualification :

## Job Description

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### Apply Before:13/05/2025

**Job Title:** Trainee Business Analyst

**Location:** Pune – Bibwewadi

**CTC:** ₹2.50 – ₹3.00 LPA (Based on candidate evaluation)

**Bond Duration:** 1.6 Years

### Job Description:

We are seeking a proactive and detail-oriented **Trainee Business Analyst** to join our team. This role is ideal for fresh graduates who have strong analytical skills, an interest in technology, and a passion for bridging the gap between business needs and technical solutions.

### Key Responsibilities:

- Assist in **documenting business requirements**, workflows, and functional specifications.
- Support in **preparing presentations** and reports for internal and external stakeholders.
- Participate in **customer interactions** to understand and capture business needs.
- Collaborate with cross-functional teams including developers and testers.
- Apply **basic SQL and software testing skills** to validate business requirements and outcomes.

### Job Requirements:

- Good **documentation and writing skills**.
- Strong **presentation and communication abilities**.
- Basic understanding of **SQL** and **software testing**.
- Comfortable interacting with clients or business stakeholders.

### Candidate Profile:

- Educational Qualification:
  - UG: B.E./B.Tech/MCA (Computer Science or related discipline)
  - PG: M.Tech (Computers) / MCA
- Strong desire to **learn new technologies** and business processes.
- Excellent **interpersonal skills** and a **self-motivated** attitude.
- Team player with a willingness to take initiative.

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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